



JOB DESCRIPTION: Support Worker

POSITION:	Support Worker
REPORTS TO:	Program Director
ALLOTTED HOURS:	8 to 40 dependent on casual, part-time or full-time status

MINISTRY CONTEXT

LIFE Recovery Association (LIFE) is a registered charity and Christian ministry that exists to support women in recovery from addiction. Employees of LIFE agree with the Code of Ethics, Community Standards Policy, Mission, Statement of Faith, Vision, and Core Values.

JOB SUMMARY -PRIMARY FOCUS

The Support Worker is responsible for providing support to clients and co-workers at LIFE. This position involves working with clients who may have only recently made a commitment to sobriety and are still experiencing the effects of detox or withdrawal. The ability to function independently and under pressure, while managing multiple concurrent tasks including emergency situations is an ongoing expectation of this position.

SPECIFIC RESPONSIBILITIES:

Support LIFE's clients:

- Provides oversight during on site and off site programming
- Encourages participation in programs and activities
- Recognizes changes in client behaviours and/or moods and addresses or reports these as appropriate

Support LIFE's staff:

- Develops supportive relationships
- Assists in the leading of the programs as directed by the Supervisor on shift
- When requested by the Program Director, participates in client assessment, goal setting and personal service plans

Support LIFE's program:

- Documents client requests for medication
- Identifies potential problems, makes effort to address and de-escalate
- Reports any difficulties to Supervisor and logs all incidents
- Conducts random room checks
- Transports clients to appointments and offsite activities

QUALIFICATIONS & EXPERIENCE:

- Minimum of one (1) year recent related experience or an equivalent combination of education, training, and experience
- Strong analytical skills and decision-making ability
- Demonstrated ability to deal with highly sensitive and confidential material and situations
- Current Class 5 Drivers License (minimum)
- Sobriety of at least TWO years i.e., no abuse of alcohol, drugs, or other mood-altering chemicals.
- Reputation of living a lifestyle that honors and glorifies God - regularly attends and participates in a home church (Heb 10:24-25)
- Knowledge of alcohol & drug and mental health disorders is an asset.

STATEMENT OF FAITH

1. *I believe there is one God who is infinitely perfect, existing eternally in three persons: Father, Son and Holy Spirit; and*
2. *I believe the Bible as the true Word of God, and as such is the final authority in all matters of faith and life; and*
3. *I believe that there is eternal life and salvation only in Jesus Christ, and the gift of forgiveness is given through God's grace and repentance of sins. This gift is available to all who ask.; and*
4. *I believe that life is a gift from God and should be used to the best of my ability and to glorify His name.*